

SANTA CLARA VALLEY HABITAT AGENCY

PUBLIC ADVISORY COMMITTEE MEETING MINUTES

THURSDAY May 4, 2023

6:00 P.M.

CALL TO ORDER

Chair Hutcheson called the Public Advisory Committee meeting to order at 6:01 p.m.

ROLL CALL

PRESENT: Julie Hutcheson, Jess Brown, Jan Hintermeister, Rachel Keish, Reid Lerner, Jeff Micko, Daniel Stephens

ABSENT: Kyle Wolfe, Abigail Ramsden

Report from the chair

Chair Julie Hutcheson recognized Vice Chair Abigail Ramsden for chairing the last PAC meeting on Thursday, February 2, 2023. She also added Richmond Ranch was purchased by San Jose Developers. She asked Executive Officer Edmund Sullivan to reach out to the developer who purchased Richmond Ranch.

MEMBER ANNOUNCEMENTS:

None.

PUBLIC COMMENT

Public comment opened at 6:04 p.m.

Hearing no requests to speak, the public comment closed.

PUBLIC ADVISORY COMMITTEE ACTION

CONSENT CALENDAR:

Action: On a motion by Committee Member Stephens and seconded by Committee Member Micko approving the consent calendar. The motion passed by the following vote: Ayes: 6 (Brown, Hintermeister, Keish, Lerner, Micko, Stephens); Noes: 0; Abstain: 1 (Hutcheson) Absent: 2 (Wolfe, Ramsden)

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1. **APPROVE THE MINUTES OF THE FEBRUARY 2, 2023 REGULAR MEETING OF THE PUBLIC ADVISORY COMMITTEE**

Recommended Action: Approve minutes.

REGULAR BUSINESS:

2. **RECEIVE FISCAL YEAR 21-22 AUDIT REPORT**

Recommended Action: Receive the Santa Clara Valley Habitat Agency Audit Report and Audit Report presentation for the fiscal year ending June 30, 2022.

Julia Jakubek with the Santa Clara Valley Habitat Agency provided a report and answered questions.

Public comment opened at 6:26 p.m.

Hearing no requests to speak, the public comment closed.

Report received.

3. **DRAFT OPERATING BUDGET - FISCAL YEAR 2023-2024 AND 2024-2025**

Recommended Action: Review DRAFT Operating Budget for Fiscal Year 2024 and Fiscal Year 2025.

Executive Officer Edmund Sullivan and Program Manager Gerry Haas provided a presentation and answered questions.

Public comment opened at 7:13 p.m.

Hearing no requests to speak, the public comment closed.

Presentation and report received.

4. **SANTA CLARA VALLEY HABITAT PLAN FY2022 ANNUAL REPORT**

Recommended Action: Review Santa Clara Valley Habitat Plan Fiscal Year 2021-2022 Annual Report.

Program Manager Gerry Haas provided a presentation and answered questions.

Public comment opened at 7:40 p.m.

Hearing no requests to speak, the public comment closed.

Presentation and report received.

5. **EXECUTIVE OFFICERS REPORT**

Recommended Action: Receive verbal report.

Executive Officer Edmund Sullivan provided a verbal report and answered questions.

Public comment opened at 8:09 pm

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Hearing no requests to speak, the public comment closed.

Report received.

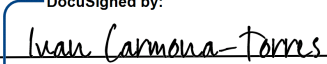
FUTURE PUBLIC ADVISORY COMMITTEE INITIATED AGENDA ITEMS:

Committee Member Lerner stated that he would like a discussion regarding Henry Coe Park at a future Public Advisory Meeting.
Committee Member Ramsden would like to have an update and discussion regarding Sargent Ranch at a future Public Advisory Meeting.
Committee Member Hintermeister would like to receive comment letters for a project at Juristac and would also like to have the Habitat mission statement discussed at a future Public Advisory Meeting (August).
Chair Hutcheson requested discussing a potential future field trip.

ADJOURNMENT

There being no further business, Chair Hutcheson adjourned the meeting at 8:21 p.m.

MINUTES PREPARED BY:

DocuSigned by:

Ivan Carmona-Torres, Deputy

MINUTES APPROVED BY:

DocuSigned by:

Julie Hutcheson, Committee Chair

MINUTES ATTESTED BY:

DocuSigned by:

Michelle Bigelow, Agency Secretary